

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
NORTHWEST PARKWAY PUBLIC HIGHWAY AUTHORITY
HELD AT 2:00 PM ON APRIL 25, 2022**

ATTENDANCE

The regular meeting of the Board was called and held via ZOOM virtual meeting as shown, in accordance with Colorado law. The following Directors were present:

Guyleen Castriotta, Chair and Secretary of the Board (*Mayor, City and County of Broomfield*)

Stephanie Walton, Vice Chair and Treasurer of the Board (*Councilmember, City of Lafayette*)

Also present was:

Joel Meggers, President, Community Resources Services of Colorado

Phyllis Brown, Director of Finance, Community Resources Services of Colorado

Kayla Blair, Assistant Manager, Community Resource Services of Colorado.

Pedro Costa, Executive Director, Northwest Parkway, LLC

Brenda Shuler, Engineering and Maintenance Manager for Northwest Parkway, LLC

Russ Dykstra, Spencer Fane, LLP

Alicia Corley, Icenogle, Seaver Pogue, P.C

Erik Davidson, District 1 RTD Director

Matt Alexander, Senior Associate, Transportation, Stantec

Farman Yoosufani, Management Financial Service

Nancy Rodgers, City and County Attorney of Broomfield

Bonnie Niziolek, Norris Design

CALL TO ORDER

Noting the presence of a quorum, Chair Castriotta, called the meeting to order at 2:00 p.m.

PUBLIC COMMENT

There were none.

AUTHORITY BUSINESS

Approval of February 7, Board Meeting Minutes: After discussion, upon motion to by Vice Chair Walton and seconded by Chair Castriotta, a vote was taken, and the motion carried unanimously.

Financial Report: Mr. Meggers and Ms. Brown presented the financial report to the Board and explained the budget amendments.

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Conduct Public Hearing and Consider Approval of Proposed Resolutions Approving the 2021 and 2022 Budget Amendments:

Mr. Meggers reported that the proper publication had been made to allow the Board to conduct the public hearings. Upon motion to by Vice Chair Walton and second by Chair Castriotta, public hearing was opened at 2:09 p.m. With no one providing any comments to the budget amendments, upon motion to by Vice Chair Walton and second by Chair Castriotta, public hearings were closed at 2:10 p.m. Upon motion to by Vice Chair Walton and second by Chair Castriotta, vote was taken, and the motion carried unanimously to approve resolutions 22-04 and 22-05.

Independent Auditor's Annual Report on the Northwest Parkway, LLC Financial Statements for Years Ended December 31, 2021; and Chief Financial Officer's Certification:

Chair Castriotta noted that the Board was provided a copy of the audit report and certification letter. Mr. Costa explained this item to the Board. He also noted that Crowe LLP are the independent auditors and provider of the audit report.

Report from Pedro Costa: Mr. Costa presented the last quarter report to the Board. He went over the traffic history and how COVID -19 impacted the traffic numbers, also noted the Marshall Fire toll relief fund.

Ratify Norris Design Contract to Assist in the Rezone Efforts and for the Landscape Design of Varra Park Project:

Ms. Corley presented the updated contract with the Board which includes the scope to assist in the rezone efforts and scope for the design and construction documents. After discussion, upon motion to by Vice Chair Walton and seconded by Chair Castriotta, a vote was taken, and the motion carried unanimously to ratify the contract.

GENERAL COUNSEL
REPORT

Provide Update on Ryan Companies Medtronic Development -

Ms. Corley updated the Board that the Authority is still coordinating with the Ryan Companies the transfer of a small portion of property via Quit Claim Deed to accommodate some of the improvements associated with the Medtronic Development.

Vice Chair Walton commented that the art committee is expecting 148 submissions for the final art piece that will be chosen in May for the Medtronic's Park. She asked if anyone had any questions or concerns about the art project to contact her.

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MANAGING ADMINISTRATOR'S REPORT

Provide Update on Varra Park Project - Ms. Corley updated the Board on the Redtail Ridge improvements and that the Authority would be working with the City of Louisville, City and County of Broomfield and Northwest Parkway LLC on reviewing the off-site improvements.

Managing Administrator's Report: Mr. Meggers stated to the Board that he and Ms. Corley will be attending the re-zoning public meeting and will have an update at the next meeting.

Follow-up on Discussion Items from the Prior Board Meeting on Oil & Gas: Mr. Meggers noted that this item would be deferred until the next meeting.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 2:41 p.m.

DocuSigned by:
Respectfully submitted,
Mayor Guylene Castriotta
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Secretary for the Meeting